Please type a description of the language work and activities you did during each week of the month after “Activities/Topics Covered.” Add your feelings on how you did for the week after “Comments.” Then type how many hours you did per week after “Total Hours for Week.” At the end of the month, add your hours and type that number after “Total Hours” near the end of this form. Send the form to the AICLS Administrator.

### Week 1

**Activities/Topics Covered:**

**Comments:**

**Total Hours for Week 1:**

### Week 2

**Activities/Topics Covered:**

**Comments:**

**Total Hours for Week 2:**

### Week 3

**Activities/Topics Covered:**

**Comments:**

**Total Hours for Week 3:**

### Week 4

**Activities/Topics Covered:**

**Comments:**

**Total Hours for Week 4:**

**Pay Rate:** $15.00  **Total Hours:**

AICLS Director or Designee  

Total $ __________________

Send to: AICLS P.O. Box 26357, Fresno, CA 93729 or email to: carly@aicls.org